



**Robert E. Coulter Jr.
American Legion Post 1941
900 South La Grange Road
La Grange, Illinois 60525**



Greetings:

Thank you for considering the Robert E. Coulter Jr. American Legion Post 1941 to host your special event. We offer the perfect venue for Weddings, Retirements, Birthdays, Anniversaries, Graduations, Quinceanera Celebrations, Showers, Memorials, Business Meetings, Training Seminars, Fundraisers, and Family Parties/Reunions. Located one mile south of historic downtown La Grange, our location is very convenient, just minutes from I-55 and I-294, with a free private parking lot. Several hotels are close by.

Our remodeled spacious hall has large windows with natural light for daytime events, soft lighting options for the evening, a stage for a band or DJ, and a dance floor. The fully equipped kitchen is available for your catering needs. We offer premium bar services with ample choices for beer/wine, and top-shelf spirits. There are media options including high-speed Internet, a speaker system for your phone/tablet playlist, and integrated Audio/Visual technology for videos, slideshows, and presentations. The Hall and Bar each have a vintage 45rpm jukebox that plays your favorite oldies.

With an excellent location, large parking lot, table seating for up to 160 guests, stage, dance floor, and full-service bar, why look anywhere else? Contact us with any questions you may have and make an appointment to see the venue for yourself. We will do our best to make your event a memorable affair.

(708) 354-3300

email: post1941@sbcglobal.net

website: www.AL1941.org

REV: Jan 2024

Things to Know

1. **Save Your Date:** An online deposit of \$525 will hold the date of your event. Make your deposit online at www.AL1941.org (\$500 is returned after the event is held, less any final expenses). The deposit cannot be used for final payment.
2. **Rentals Include:** 8-foot Rectangle tables, chairs, stage, dance floor, parking, internet, and speaker system. **Optionally**, you can choose 60" round banquet tables, coffee service, and media equipment.
3. **Food Policy:** The Legion does not supply any food service. Food brought in must be provided by a licensed caterer. Kitchen Fee is required anytime food is being served. The kitchen includes stove, two ovens for warming, a microwave, refrigerator, freezer, counter prep area, and sinks. No portable ovens allowed.
4. **Beverage Policy:** Renters and guests cannot bring in any beverages. All Beverages including sodas, juices, water bottles, beer/wine and alcohol must be provided by the American Legion. No drinking outside of building.
5. **Bar Services:** Fully stocked bar, including ample choices of beer, wine, and premium spirits. Bar payments can be made with cash/credit/debit, running tab, or ticket options. Bar closes 11:00 pm (9:30pm on Sundays).
6. **Media Equipment Available:** Internet, Speaker System, Microphones, LCD Projector with Screen, Podium, and Jukebox.
7. **Decorations** are permitted within approved guidelines. Decorate tables, stage, window sills. No wall or ceiling decorations. Please discuss decorating requests with Rental Agent.
8. **Payments** Final payment is due 30-days before event. Payments can be made by cash, check, debit card, or credit card. Credit & Debit Cards are charged a 3% fee. No personal checks accepted within 30 days of event.
9. **CANCELLATION FEES – PLEASE READ THE CANCELLATION POICY ON LAST PAGE OF THIS PACKAGE.**

Hall Rental Pricing

Weekday Rates

Day	Hours	Minimum Rental Rates	Additional Hours	Full Day Rate
Monday	NO RENTALS – BINGO NIGHT			
Tues-Thurs	5:30pm -11:30pm	2hr/\$250	\$125	\$1500
Kitchen Fee	Flat Rate \$75 (required if food served)			
Week Night Bar Rental	5:30pm-11:00pm	\$250 (3hrs) \$75 each additional hour		

Weekend Rates

(RENTALS INCLUDE KITCHEN USE + 5hr BAR RENTAL – drinks not included)

Day	Hours	Minimum Rental Rate	Additional Hours	Full Day Rate
Friday Night	5:30pm-11:30pm	6hr/\$1250	\$125	\$1800
Saturday Night	5:30pm-11:30pm	6hr/\$1400	\$150	\$2100
Sunday	Noon-10:00pm	6hr/\$1250 \$1000 (no bar)	\$125	\$1800
Holidays	NO RENTALS			
Decorating	Before Event	\$45/hr.	(max 3 hrs)	

- Rentals include: 8' rectangle tables, chairs, stage, parking, internet, and sound system.
- The Bar closes at 11:00 pm on Fri/Sat, and 9:30 pm on Sun.
- All Events must end at 11:30 pm on Fri/Sat, and 10pm on Sundays.
- Hall Rental Discount available to Post/Auxiliary members, Veterans, Police/Fire, Non-profits, and School Events.

DRINK PRICING

Host can choose several options for Purchasing Drinks:

1. **Host can run Bar Tab.** Bartender rings up all drinks, Host pays at end of event. (Host can set Tab Limit.)
2. **Host can use Drink Tickets.** Host will hand out tickets to guests. Bartender writes drink price on back of the tickets. Tickets are tallied at end of night.
3. **No Host** - Guests purchase their own drinks (cash/credit/debit)

Tippling in entirely voluntary. We recommend a 20% gratuity on all bar tabs. Our guests always have the right to determine how much they would like to tip.

Beverages	Cost	Choices
Beer	\$3/\$4	Domestic & Premium (14 beers)
Wine	\$5/\$6	House/Premium
Mixed Drinks	\$6	Simple mixes
Drinks	\$7/\$8	Cognac/Premium Spirits
Water Bottle (17 oz)	\$1	Brand varies
Soda Can/Cups	\$1	RC Cola, Diet RC, Sprite, Ginger Ale, Pepsi, Diet Pepsi
Lemonades/Juice/Tea Bottles	\$2	Brand varies
Childs Juice Boxes	2/\$1	Brand varies
Soda Pitchers	\$6	RC Cola, Diet RC, Sprite, Ginger Ale

BRANDS AVAILABLE (subject to change/availability)
<p>Beers: Miller Lite, Budweiser, Bud Light, Miller High Life, Sierra Nevada, Sam Adams, Corona, Modelo, Modelo Negra, Guinness, Coors Light, Heineken, Blue Moon, Leinenkugel, O'Doul's</p> <p>Wines: Chardonnay, White Zinfandel, Pinot, Cabernet, Red Blend, Sangria, White Claw</p> <p>Premium Brands: Titos, Beefeaters, Jose Cuervo, Bacardi Rum, Captain Morgan, Malibu Rum, Jack Daniels, Crown Royal, Hennessy, Schnapps, Canadian Club, VO, Jamerson, Seagram's 7, Dewars, J&B, Amaretto, Kalua, Fireball, ESJ, Christian Bros, Southern Comfort, Jim Beam, Drambuie, Blue Curaçao, Flavored Brandy's, Baileys</p>

Note: Prices/Brands subject to change

Additional Options

ITEM	Cost	Comments
Tables		
8' Rectangle Tables	Included	No charge – included in rental
60" Round Banquet Tables	\$5	Seats up to 8 (max 16 available)
Table Coverings	\$4	Round or Rectangle (plastic)
Coffee Service		
		Includes cups, creamer, sugar
Half-Pot (25 cups)	\$25	Regular or Decaf
Full Pot (50 cups)	\$50	Regular or Decaf
Hall Manager		
	\$125	Required if no Bar Package
Media Equipment		
High Speed Internet	Included	No Charge – included in rental
Speaker System	Included	No Charge – included in rental Connect your phone or tablet for playlist
Vintage Jukebox	\$25	Choose Jukebox in Bar or Hall Classic Oldies 45 RPM – unlimited Free Play
Media Package: LCD Ceiling Projector, Screen,	\$75	Video / Slideshow can also be projected on Bar TV's
Podium w/ Microphone	\$20	Can be on stage or dance floor
Microphone	\$10	Each - Wire or Wireless
Screen Only	\$10	Comes down from ceiling
Banner/Backdrop Frame	\$20	Extends 8'Wx10'H

RENTAL DEPOSIT POLICY

1. A **\$525** deposit is required to reserve your date. Deposits can be paid online at www.AL1941.org. See Payments Page on the website.
2. The deposit reserves your date and security for any damage expense or additional charges occurring during event.
3. After the event **\$500** is returned less any damages or additional charges incurred.

DEPOSIT DEDUCTIONS

The following situations will result in deductions from the \$500 Deposit:

- Any extra charges occurred on the day of the event.
- Missing or broken glassware, dishes, utensils, equipment, or any other property damage caused by the event attendees.
- Drinking in the parking lot or anywhere outside of the building. A minimum charge of \$150 will be deducted from the deposit if any guests are drinking outside of the building.

CANCELLATION POLICY - IMPORTANT

1. If event is canceled 90 days or more before the scheduled date, \$400 will be refunded.
2. If event is canceled with less than 90 days, there is no deposit refund.
3. If date is changed with less than 90 days, there is a \$400 fee unless original date can be rented.
4. All refunds are processed by Check payable to the name and address on rental contract.

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